

THE DIXIE GRAMMAR SCHOOL
JOB DESCRIPTION

POST	EYFS Nursery Early Years Educator
RESPONSIBLE TO	Nursery Manager & Senior Management Team
DIRECT REPORTS	None
CONTRACT TYPE	Permanent & Part/Full Time, Term Time Only
SALARY	Commensurate with skills and experience

JOB PURPOSE

The role of the Early Years Educator is to provide support to the Nursery Manager with the smooth running of the Pippins Nursery and to deliver the best possible environment and highest standards of care and education for the pupils.

Main Duties and Responsibilities

- To deliver and ensure a high standard of learning, development and care for children aged 3-4 years.
- To assist and support the Nursery Manager and other Early Years Educators with the day to day activities of the setting.
- Contribute to planning and evaluation of high quality provision and stimulating activities which meets individual needs both indoors and outdoors.
- Understand the stages of young children's learning and development and the benefits of maximising time spent learning outdoors.
- To ensure that the Nursery is a safe environment for children, staff and others.
- Develop partnerships with parents/carers to facilitate their child's development.
- Under the direction of the Nursery Manager, be responsible for a key group of children.
- Be reflective of practice and routines, working with the Nursery Manager, tailoring them to meet development stages of each child throughout the day.

NB: This job description is current at the date shown but may be changed by the Headmaster following due consultation, to reflect or anticipate changes in the role which may be required. The post holder will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.