

**The Dixie Grammar school** is a selective 3-18 coeducational independent school set in three uniquely beautiful settings in rural Leicestershire. We are a happy school, in which our polite pupils are comfortable in their own skins, grounded, energetic and constantly challenged. This role covers both the Senior & Junior Sections of the School site which are based in Market Bosworth and Wellsborough in the Leicestershire countryside.

The role of the **School Minibus Driver** is part of the school support team and work in the morning and afternoons to transport our pupils into school and between sites. This is a responsible role which aims to deliver the highest standards of safety and care for our pupils.

You will be:

- An excellent driver with calm disposition, good awareness of road safety, and experience of driving a mini-bus preferred
- patient, kind and sensible and be able to forge excellent relationships with pupils and adults
- able to respond to a changing timetable to meet the needs of the school and pupils
- able to deal with situations in a calm manner

The successful candidate must have:

- A Full, clean driving licence with D1 entitlement
- Ability to work term-time only, on a split shift pattern Monday-Friday.
- Have a good understanding of Safeguarding in Schools (however training will also be provided)

Anticipated Start date to commence December 2023/January 2024.

The post is part-time and is 22.5 hrs per week, term time only. 7am-9.15am & 3.30pm-5.45pm.

Salary is currently £20854, (£9593 p.a 0.46 FTE), plus ongoing professional development and a 5% matched pension contribution on qualifying earnings.

Please send a letter of application and a completed application form (available on website [www.dixie.org.uk](http://www.dixie.org.uk)) to by e-mail - [gilesn@dixie.org.uk](mailto:gilesn@dixie.org.uk)

Deadline for applications: **15 December 2023**

Interviews to be held Week commencing **18 December 2023**.

Anticipated Start date to commence TBA

N.B. we reserve the right to shortlist qualified candidates earlier should suitable applications be received.

The School is committed to the safety and well-being of its students and is rigorous in its appointment procedures ensuring that the latest guidance is followed in respect of safer recruitment of staff, including visiting staff and, where required, volunteers. The School has a positive and effective Equal Opportunities Policy, actively promotes equality of opportunity and ensures that all recruitment is undertaken in line with the policy, Keeping Children Safe in Education (Sept 2020), Safer Recruitment principles and the Equality Act 2010. The School will comply with the

Disqualification under the Childcare Act 2006 (DUCA), the Prevent Duty Guidance for England and Wales (2015) and any guidance or code of practice published by the Disclosure and Barring Service (DBS) and The Rehabilitation of Offenders Act (1974).

**No Agencies please.**