

THE DIXIE GRAMMAR SCHOOL
JOB DESCRIPTION

POST	1:1 SEND TEACHING ASSISTANT
RESPONSIBLE TO	SEND coordinators and Senior Management Team
DIRECT REPORTS	None
CONTRACT TYPE	Fixed Term Contract & Part Time, Term Time Only
SALARY	Commensurate with skills and experience

JOB PURPOSE

The role of the 1:1 SEND Teaching Assistant is to provide 1:1 support to a KS2 child with an Education, Health and Care Plan (EHCP). You will work closely with the class teacher and SEND coordinators to ensure the child's individual needs are met and their learning potential is maximized.

Main Duties and Responsibilities

- Delivering targeted interventions and support in line with the child's EHCP.
- Assisting with classroom activities and providing 1:1 or small group support during lessons.
- Encouraging social interaction with peers.
- Promoting independence and self-confidence.
- Maintaining accurate records and reports on the child's progress.
- Building positive relationships with the child, their family, and school staff.
- Working with external professionals such as SALT therapists and Physiotherapists.
- Take a full role in the life of the school, including duties, open days and INSET days.
- Participate in personal and professional development activities to meet the changing demands of the job and encourage and support other staff in their development and training.

NB: This job description is current at the date shown but may be changed by the Headmaster following due consultation, to reflect or anticipate changes in the role which may be required. The post holder will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.